



COUNCIL ASSESSMENT PANEL

Minutes

for the meeting
Monday, 29 January 2024
at 5.30 pm
in the Colonel Light Room, Adelaide Town Hall



Minutes of the Meeting of the Council Assessment Panel

Held on Monday, 29 January 2024, at 5.30 pm,
Colonel Light Room, Adelaide Town Hall

Present - Presiding Member - Nathan Cunningham
Panel Members - Mark Adcock, Colleen Dunn, Robert Gagetti
and the Deputy Lord Mayor, Councillor
Keiran Snape

Opening and Acknowledgment of Country

At the opening of the Panel Meeting, the Presiding Member stated:

‘The City of Adelaide Council Assessment Panel acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

1 Confirmation of Minutes

Decision

That the Minutes of the meeting of the City of Adelaide Council Assessment Panel held on 11 December 2023 be taken as read and be confirmed as an accurate record of proceedings.

2 Declaration of Conflict of interest

Nil

3 Applications assessed under PDI Act 2016 (SA) with Representations

Nil

4 Applications assessed under PDI Act 2016 (SA) without Representations

Nil

5 Appeal to CAP for Assessment Manager's Decision Review

Nil

6 Other Business

6.1 Delegations, Meeting Procedures and Meeting Schedule for 2024/25

Decision:

That the Council Assessment Panel:

1. Delegates powers of an Assessment Panel as Relevant Authority under the *Planning, Development and Infrastructure Act 2016 (SA)* as follows:
 - 1.1 In exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016 (SA)* the powers and functions under the *Planning, Development and Infrastructure Act 2016 (SA)* and statutory instruments made thereunder contained in the proposed Instrument of Delegation (Attachment A to this report dated 29 January 2024 and entitled 'Instrument C' – Instrument of Delegation under the *Planning, Development and Infrastructure Act 2016, Regulations, Planning and Design Code and Practice Directions of Powers of an Assessment Panel*) are hereby delegated from 29 January 2024 to the City of Adelaide Assessment Manager, subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
 - 1.2 Such powers and functions may be further delegated by the City of Adelaide Assessment Manager in accordance with Section 100(2)(c) of the *Planning Development and Infrastructure Act 2016 (SA)* as the City of Adelaide Assessment Manager sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.
2. Endorses and adopts the Meeting Procedures set out in Attachment B to Item 6.1 on the Agenda for the meeting of CAP held on 29 January 2024.
3. Endorses the 2024/2025 Meeting Schedule set out in Attachment C, subject to changing the October 2024 and 2025 dates to the fourth Monday of each month, to Item 6.1 on the Agenda for the meeting of CAP held on 29 January 2024.

6.2 CAP Annual Report 2023

Decision

Endorses the submission of the Council Assessment Panel Annual Report 2023 to Council, included in the Agenda for the Council Assessment Panel meeting held on 29 January 2024, subject to the following inclusion in section 6.2 – CAP Advice to Council in the Council Assessment Annual Report 2023: *The Panel encourages Council to have the Schedule 6 development application threshold of \$10 million reconsidered and discussed. It is noted there have been several changes since the threshold was introduced, particularly regarding the composition of Panels. This should be discussed further with the State Government*

Declaration of Conflict of Interest

Robert Gagetti declared a conflict of interest in relation to item 6.2 CAP Annual Report as he will potentially be impacted by potential changes to the Schedule 6 development application \$10 million threshold due to his employment as a planning consultant and left the Colonel Light Room at 6:08pm and did not take part in any hearings, deliberations, or decisions of the Panel on this matter.

Declaration of Conflict of Interest

Mark Adcock declared a conflict of interest in relation to item 6.2 CAP Annual Report as he is a panel member for the State Commission Assessment Panel that assesses Schedule 6 development applications and left the Colonel Light Room at 6:09pm and did not take part in any hearings, deliberations, or decisions of the Panel on this matter.

Robert Gagetti and Mark Adcock re-entered the Colonel Light Room at 6:10pm

6.3 Planning Policy Updates including Suggestions from Panel

The Assessment Manager provided a verbal update regarding:

- Adult Entertainment and Historic Area Statements Code Amendments
- Liquor Licence and Encroachment Policy reviews
- Council's Waste Management Guidelines

The Panel raised for noting to Council's Policy team:

- A need for separate build to rent scheme and student accommodation provisions in the Planning and Design Code

6.4 Other Business raised at Panel Meeting

Nil

6.5 Next Meeting - 26 February 2024

Closure

The meeting closed at 6.20 pm

Nathan Cunningham
Presiding Member
City of Adelaide Council Assessment Panel